

If handwriting this form please use CAPITALS

**1. Programme(s) of Study**

Start date (month & year)

Title of course  
(full title as per web site)

Stage  
(1, 2, 3, 4)

Course code  
(from prospectus or web site)

**2. Personal Details**

Family name (exactly as written in passport)

First name(s) (exactly as written in passport)

Title Mr / Ms / Mrs / Miss / Other

Date of birth (dd/mm/yyyy)

Gender

Male

Female

Country of birth

Nationality

Country of permanent residence

Have you ever studied at or applied to Plymouth University or Plymouth University International College (PUIC) before?

No

Yes

Please state previous student reference number:

**3. Contact Info**

Correspondence address  
(if applying via agent please put agency stamp / address here)

Home address  
(if different from correspondence address)

Personal email (must be completed)

Agent email (if applicable)

Personal tel (home)

Agent code (if applicable)

Personal tel (mobile)

**4. Confirmation Checklist** (please read and tick ✓ to confirm)

- I have checked on the [www.plymouth.ac.uk](http://www.plymouth.ac.uk) website that my chosen course(s) is / are offered on a full-time basis (international students who require a Tier 4 visa only).
- I have checked on the [www.plymouth.ac.uk](http://www.plymouth.ac.uk) website that my chosen course(s) is / are open to international student applications. (For example, typically courses with UK NHS funding such as Nursing are not currently open to international (non-EU) student application at Plymouth University.)

**Most Courses Application Deadline 31<sup>st</sup> July\***

\*see [www.plymouth.ac.uk/international](http://www.plymouth.ac.uk/international) for information

## 5. UKVI / Visa Info

Applicants not born in the EU please state if ever entered UK previously:

No

Yes

From

(give dates – continue on a separate sheet if necessary)

To

Do you require a Tier 4 visa to study in the UK?

(If not sure please see Immigration & Visas section of [www.plymouth.ac.uk/isas](http://www.plymouth.ac.uk/isas))

Yes

No

Have you studied in the UK previously on a Tier 4 or other type of visa (including all studies, whether completed or not)?

Yes

No

If answered Yes to above please give details in full below

(continue on a separate sheet if necessary)

Name of university / college	Course title	Qualification (& NQF level if known)	Type of visa held	Dates of study	
				From	To

Please note that, due to UKVI regulations, there is a time limit on studies in the UK on Tier 4 or pre-Tier 4 visas. If the period of your studies at Plymouth University would mean you will exceed this time limit the University may not be able to offer you a place. Please see [www.ukba.homeoffice.gov.uk/](http://www.ukba.homeoffice.gov.uk/) for details or ask us for further clarification during the admission process.

Please see [www.ukba.homeoffice.gov.uk/pointscalculator](http://www.ukba.homeoffice.gov.uk/pointscalculator) for guidelines on Tier 4 maintenance (funds) and other requirements.

## 6. Academic Qualifications (continue on separate sheet if necessary)

Name of institution	Level / qualification studied (include NQF level if known)	Course title	Grade / result obtained	Date completed

## 7. English Language Qualifications (please attach test result document)

IELTS total  Reading  Writing  Listening  Speaking

Date taken

PTE total  Reading  Writing  Listening  Speaking

Date taken

Other – please specify all scores and date taken

If you do not meet our English language requirements you may be eligible for one of our pre-sessional English courses: [www.plymouth.ac.uk/international](http://www.plymouth.ac.uk/international)

## 8. Work / Professional Experience

Please attach your CV to the application (if applicable).

## 9. Personal Statement

Please attach your personal statement to this application.

The Personal Statement should detail in essay form your motivations for applying to Plymouth University for the course(s) you have chosen, including your interest in the subject(s), any study and / or work experience relevant to the subject(s), plus other activities you have done and / or skills you possess relevant to the subject(s). Please also include your career aims upon completion of this course. Please submit as a Word / other typed document and include your full name.

## 10. References

Please submit one reference, from an academic who has taught you. Please submit this as an original document on headed paper in a sealed envelope with your application. Alternatively, your referee may

scan and email the letter on headed paper directly to the University from their official work email address.

## 11. Interviews

Where it is required and feasible to do so, some departments will interview applicants before recommending admission. This may be a telephone / Skype interview. The University will contact you in regard to this if applicable.

## 12. Funding Information

Who will pay your fees?

You or your family  Government body  Employer  Other

Please attach sponsorship confirmation to your application.

## 13. Criminal Convictions

Do you have a criminal conviction? Yes  No

If yes give full details (continue on a separate sheet if necessary)

## 14. Document Checklist (mark X when done)

All relevant high school, college, university transcripts and certificates, plus any relevant professional qualifications (for courses not yet completed please submit all available transcripts) <input type="checkbox"/>	Proof of English language level <input type="checkbox"/>	Personal Statement <input type="checkbox"/>
Copy of information page from current passport <u>and</u> any UK visas held previously <input type="checkbox"/>	1 Reference letter (from an academic who has taught you) <input type="checkbox"/>	Form <u>fully</u> completed and <u>signed</u> <input type="checkbox"/>
CV <input type="checkbox"/>	Evidence of written work (Creative Writing students) or portfolio (Art / Design / Architecture students) <input type="checkbox"/>	

## 15. Declaration and Signature of Applicant

- ONLY to be completed once this form is fully completed and all items on Document Checklist in section 14 are included.
- The applicant must personally review and sign this section before submitting.

- If applying via agent: I confirm that the University can correspond with my agent regarding my application as appropriate. I also confirm that this agent is the sole agent I will use to facilitate my application to, and any subsequent preparations to study at, Plymouth University.
- Tier 4 students only: I confirm that, if I am accepted by Plymouth University, I will personally complete the pre-CAS checklist.
- I understand that I may be requested to submit further documentation in support of my application.
- I confirm that, to the best of my knowledge, the information given in this application form is complete and correct, and that the submitted documents are genuine.

**Applicant name:**

**Date (dd/mm/yyyy):**

**Signature (or electronic signature; re-type full name here):**

## 16. How to Submit Your Application

Please email completed application form and all supporting documents as per Document Checklist to:

[international-admissions@plymouth.ac.uk](mailto:international-admissions@plymouth.ac.uk)

Or post to: International Admissions, Plymouth University, Drake Circus, Plymouth PL4 8AA, UK

All information in this form correct at time of publication but may be subject to change. For latest version of the form please visit [www.plymouth.ac.uk](http://www.plymouth.ac.uk)

Plymouth University Admissions Tel +44 (0)1752 585 858

form.

## **Ethnic Origin**

As a requirement of the Race Relations Amendment Act (2000) we need to know your ethnic origin for the purpose of monitoring equality of opportunity to all ethnic groups, highlighting possible inequalities and enabling the implementation of action to remove any barriers and discrimination.

Please select from the categories below – these categories are approved by the Commission for Racial Equality and the Higher Education Statistics Agency:

[10]  **White**

### **Mixed**

[41]  White and Black Caribbean

[42]  White and Black African

[43]  White and Asian

[49]  Any other mixed background

### **Asian or Asian British**

[31]  Indian

[32]  Pakistani

[33]  Bangladeshi

[39]  Any other Asian background

### **Black or Black British**

[21]  Caribbean

[22]  African

[29]  Any other Black background

### **Chinese or other ethnic group**

[34]  Chinese or any other Chinese background

[80]  Other ethnic background

[90]  Not known

[98]  Do not wish to answer

## **Disability Monitoring Form**

Dear Applicant

### **IMPORTANT: PLEASE NOTE**

#### **If you have a disability**

The University is very supportive of students with disabilities, and year-on-year we are making adjustments to assist students with special arrangements. It may be that we

have already put in place changes which will assist you – but unless we know what your needs might be, we cannot guarantee that that will be the case. If we can identify your needs sufficiently far in advance of when you intend to start a course at the University, we are better able to put in place appropriate arrangements – or, if there is a health and safety issue or an issue about the expectations of students on the course, to advise you on alternative options. However, we may not be able to do so if we do not know in advance.

### **Please tell us about your disability**

Please tell us about your disability, if you have one, by completing and returning the Disability Monitoring Form with your application form. Please note that all offers are made on academic grounds. You may be asked for additional information or invited to attend an interview with Disability Assist Services. This is in order that we can properly assess your individual needs and ensure that we have the best possible chance of meeting them. Please do provide any information requested and come in to see staff if asked to do so, since otherwise you – and we – could find ourselves in a position in which it is difficult or even unsafe for you to take up your place.

### **If you choose not to tell us about your disability**

You may not wish to disclose your disability at this point. However, we may not be able to meet your individual needs if we do not have the opportunity to assess them in advance, and that could impact on your experience of the course or even your ability to take up your place.

You may feel that you would prefer to speak to someone confidentially about disclosure or that you require further information to help you decide. If this is the case, please telephone +44 (0)1752 587 676 or email Disability ASSIST Services on [das@plymouth.ac.uk](mailto:das@plymouth.ac.uk)

**So please tell us about any disability – even if you do not think it will affect you while you are at the University – and respond positively to any requests for further details or for an information interview. If you do not do so, you may find yourself unable to take up your place or unable to complete the course because we have not been able to adequately to meet your particular needs.**

## Disability Monitoring Form

### Personal Details

1. Last / Family Name:

2. First Name:

3. Date of Birth:

4. Nationality:

5. Gender:

Male

Female

6. Are you married?

Yes

No

### Disability

7. Please tell us if you have a disability, medical condition or dyslexia.

- [A]  No disability
- [B]  You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder
- [C]  You are blind or have a serious visual impairment
- [D]  You are deaf or have a serious hearing impairment
- [E]  You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
- [F]  You have a mental health condition, such as depression, schizophrenia or anxiety disorder
- [G]  You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
- [H]  You have a physical impairment or mobility issues, such as difficulty using your arms or are using a wheelchair or crutches
- [I]  You have a disability, impairment or medical condition that is not listed above
- [J]  You have two or more impairments and/or disabling medical conditions

8. Do you receive Disabled Students' Allowance (DSA)?

- [4]  I have a disability and am in receipt of DSA
- [5]  I have a disability but do not receive DSA
- [9]  I have a disability but have not applied for DSA

### Disability Disclosure

**Yes**

I agree to relevant information about my disability and/or support arrangements being disclosed to those lecturing and administrative staff who have a need to know. In the event that I do not take up a place I understand that this information will be shredded within a reasonable period.

**No**

I do not agree to disclosure about my disability and understand that this may limit the support I receive. I agree to inform Disability ASSIST Services if I reconsider this decision.

Signature: \_\_\_\_\_

Date (dd/mm/yyyy): \_\_\_\_\_